



ACADEMIC SENATE 2007-2008
Larry G. Pagel, Chair
Ruth Watry, Vice Chair
Andrew Poe, Secretary

Academic Senate Meeting of September 4, 2007
Northern Michigan University
Ontario Room of the University Center
Draft Minutes

Present: Larry Pagel (Chair), Ruth Watry (Vice Chair), Andrew Poe (Secretary), Susan Koch (Provost, VPAA), Krista Clumpner (AAUP Liaison), David Boe (Member at Large), Helen Kahn (Member at Large), Carolyn Lowe (Member at Large) Alec Lindsay (Member at Large), Mike Andary, John Andrews, Randy Appleton, Paul Truckey, Mike Burgmeier, Gloria Clocklin, Dave Donovan, Richard Eathorne, Hsinling Hsieh, Nell Kupper, Paul Lang, Jeanne Lorentzen, Don Marquardt, Rebecca Mead, Jane Milkie, Cindy Prosen, Kristi Robinia, Charles Rayhorn, Barb Rhyneer, Don Rybacki, Rajib Sanyal, Terry Seethoff, Marge Sklar, Ray Ventre, Darlene Walch (35).

Absent: James Brazill, Don Dreisbach, Chris Kirk, Rob Marlor, ASNMU Representation (9)

- I. Call to Order: The meeting was called to order at 3:05 in the Ontario Room
- II. Additions to/Adoption of Agenda - None
- III. [Approval of Draft Minutes of April 24, 2007](#)

Don Rybacki asked for a correction to be made under "Unfinished Business" Section A "CUP Report of April 10, 2007" to include "SP 250 or **PR 250** or ESPR 260." Correction *PR 250 added****

Ray Ventre asked that items approved by the Senate not be grouped but stated by individual case so that it is clear for each section, the action made by the senate.

With these changes noted, the minutes were motioned to be approved & adopted.

IV. Reports:

A. Chair: Larry Pagel: Dr. Pagel reported that the following Senate Actions of April 24th were approved by the Provost:

- Committee on Undergraduate Programs (CUP) Report of April 10th, 2007 (With noted amendments by Don Rybacki)
- Graduate Programs Committee (GPC) Report of April 10th, 2007

- Honors Board Committee (HB) Report of April 10th, 2007
- The Senate's approval of the May 2007 Graduation List
- Admissions & Academic Policies Committee (AAPC) Report of April 24th, 2007
- Committee on Elections & Committees (CEC) Report of April 24th, 2007
- Committee on Undergraduate Programs (CUP) Report of April 24th, 2007
- Faculty Grants Committee (FGC) Report of April 24th, 2007
- Graduate Programs Committee (GPC) Report of April 24th, 2007

B. Vice Chair: Ruth Watry - No Report

C. Secretary: Andy Poe – No Report

D. Provost: Susan Koch:

She was not present at this time and delivered her report later in the meeting; however, her report is described here so as to keep with agenda order. Without this bit of information, the part about her apologizing for being late would make no sense.

Apologized for being late as her meeting with President Wong ran longer than anticipated. Dr. Koch stated that she was happy to be here with the opportunity to participate in ongoing discussions with the Senate.

Fall Enrollment: Reports are very preliminary with enrollment numbers down “a little bit” in numbers but may be bolstered as we go along with 2nd ½ of semester enrollments. The numbers are up in terms of first time full time freshmen but overall she is cautiously optimistic.

AQIP Action Projects are moving forward with three new projects:

Enhancing Campus Climate for Scholarship

Improving and Expanding Online Education

Northern Naturally: a More Sustainable NMU

E. ASNMU – No Current Representatives

ASNMU has no representatives due to an election SNAFU last semester. At this time, the issue still hasn't been resolved.

F. [CUP Annual Report, 2006-2007, Final](#) (Information Only)

V. Unfinished Business: None – Business items are not carried over from one year to the next, so any unfinished business is permanently unfinished and nothing we need worry about.

VI. New Business: - None

VII. Informal Consideration

A. Senate Website

http://www.nmu.edu/academic_senate/ Meeting documents will be available on the website usually the Friday afternoon prior to the meeting. Go to “Quick Link to Current Documents” where you will find the Meeting Agenda. Documents are hyperlinked within the agenda. If you have a the new version of Word 2007, due to security issues, you will need to “right click” on the hyperlink and click “open hyperlink” to get to the document.

B. **Senate Bylaws Review** - Several changes have been updated. Please review these on the Senate Webpage. If you have any items to discuss please send an e-mail to Larry at lpagel@nmu.edu

C. **Introduction to Senate Business** – For new Senators, Larry explained the process of Report and Motions. Reports by committees are recommendations. There are two readings. The 1st reading is for informational purposes. Not for debate. Don't debate on the first reading. Seriously. The Chair of the Committee submitting the reports is usually at the Senate meeting to answer any questions you may have. As a Senator, you should be taking the information back to your department for discussion. The second reading is open for discussion and debate. Then it is voted on by the Senate.

With critical time issues a “second reading” may be suspended by the Senate but this type of motion needs a majority of 2/3rds of the Senate to approve the suspension.

If you are unable to attend a Senate Meeting, you may assign your vote to a Proxy but it must be another Senate member. You will need to let Andy Poe apoe@nmu.edu and Jeannie Wratschko jwratsch@nmu.edu know. An e-mail notification is perfectly acceptable, but a verbal notification is not, due to early senility on the part of the Secretary.

D. Senators Should Keep Faculty Within Departments Informed of Senate Business

It is the responsibility of the Senate representative of their department to keep their departments up-to-date on Senate issues. Many times, recommendations effect other departments.

To better facilitate communications, Ruth Watry will be sending a short summary of things that will be of interest to the faculty.

E. **Forums Sponsored by Senate:** These are open forums with topics of interest to the faculty. The senate would like to have one or two each semester. If you have any suggestions or ideas, please let a member of the Executive Committee know. The Senate is hoping to have a forum regarding the Liberal Studies Committee this semester.

- F. **Ideas for Non-Academic Presentations to Senate:** Periodically we do have presentations from different departments – please let us know. Brief 10 minute presentations:

It was at this point that Dr. Koch gave the Provost's report, for those of you who hated *Memento* and insist on chronological accuracy

VIII. **Good of the Order**

- A. Website for 2007-2008 Electronic Undergraduate Bulletin; it is not yet complete. <http://www.nmu.edu/bulletin>

Members brought up the fact that even they couldn't find the bulletin on the web. They want "printed" copies and were told some would be available, but they don't know who will be responsible for sending out printed copies.

Graduate Bulletin Deadline is Sept. 30th – Still being Edited - Some printed copies will also be available.

- B. **Seeking Members for Task Force to Review NMU's Sexual Harassment/Consensual Relations Policy** (Contact Cathy Dehlin at cdehlin@nmu.edu or 227-2423) Anyone interested in volunteering please contact her.

- C. **Curriculum Changes**

Reminder: Curriculum changes have to be submitted to the CUP by Oct. 19th, 2007 if you want them to be included in next fall's (2008-2009) bulletin.

- D. **Academic Calendar Issues**

Ray Ventre brought up the fact that since the change in the academic calendar (returning one week later after the Christmas break) faculty have identified this timeline as being very stressful as the summer semester ends only eight days prior to the beginning of the fall semester. This coupled with the fact that faculty teaching in the 1st half of the summer session cannot post student grades until the end of the 2nd ½ of the summer session. Dave Donovan added that in 2009 there will be two weeks of classes before Labor Day rather than the usual one week.

Larry noted that the academic calendar was voted on and approved by the Board of Trustees through the winter of 2011.

- IX. **Adjourn:** The meeting adjourned at 3:32 p.m.

Respectfully submitted,

Jeannie Wratschko
Secretary to the AAUP/Academic Senate

Minutely edited by,

**Andrew A. Poe, Secretary
The Academic Senate
Northern Michigan Univeristy**

c: President Wong