Winter 2008 **MA100: INTERMEDIATE ALGEBRA** (10722) 1:00-1:50 pm MTWRF WS1705

Instructor: (Ms.) Rosanne Parks
Office: New Science Facility 1306
Office Hours: 11 – 11:50 am MTWR
Other times by appointment
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**Prerequisite: AT LEAST a C-** in MA090 or satisfactory score on Math Placement Exam.
**Text:** ***Understanding Intermediate Algebra***: Fifth Edition, Hirsch & Goodman.
**Additional supplies**: Calculator (graphing or scientific), simple graph paper, straight-edge
Notebook for class notes & homework: 3 ring loose-leaf binder is recommended
Pencil and eraser: REQUIRED for all tests and quizzes
NMU e-mail account for receiving information sent to the entire class.

**ATTENDANCE:** Daily attendance is required. You should enroll in and pay for this course only if you have the time to devote to class attendance every day that class is scheduled and to the completion of all assignments. **MATHEMATICS IS LEARNED BY DOING, NOT BY OBSERVING!**

**ASSIGNMENTS:** PLAN TO SPEND AN AVERAGE OF **2** HOURS ON EACH ASSIGNMENT. If your schedule will not permit this much homework time, I recommend that you give serious consideration to withdrawing from the course.

Reading and problems will be assigned each day. In addition, you should take notes, including examples used, covering material presented in class. In doing homework, SHOW THE WORK for each problem assigned when possible. Be sure to include date assigned, page numbers, and problem numbers at the beginning of each assignment. **Make corrections** as we discuss the problems.

**TESTS & QUIZZES:** There usually will be at least one 20 point quiz each week. Some will be announced, some not. **At least one question per quiz may be taken from your homework notebook. You may not use your textbook for these questions.** NO MAKE-UP QUIZZES WILL BE GIVEN. For a student with fewer than 4 unexcused absences, the lowest quiz score will be dropped if doing so would improve the student's average. At times, you may be asked to submit (for a grade) selected problems from a completed homework assignment. These problems are to be copied from your homework notebook without using your textbook. Several homework assignments (with varying point values) will be collected and graded throughout the semester. Late assignments will not be accepted! There will be 5-6 tests, each worth 100 points. Tests will cover assigned reading, material presented in class, and concepts covered in homework. **NO TEST SCORES WILL BE DROPPED.** You must take tests and quizzes at their scheduled times. No make-up is possible for any test unless you notify me **before** test time. A documented excuse is necessary in order to take a make-up test. **Only students who have taken all tests will be admitted to the final exam.** Thus, missing a test guarantees earning a failing course grade except in extremely unusual circumstances. The **comprehensive** final exam will be worth 200 points.

**GRADES:** To pass this course you must take all tests. Your course grade will be based on total points earned on your quizzes, tests, homework, and final exam. Accumulating more than 4 unexcused absences may result in a lowering of your final grade.

The grading scale is: A: 90-100%; B: 80-89%; C: 70-79%; D: 60-69%; F: < 60%.
(**NOTE:** A grade of AT **LEAST C-** in MA100 is required for registration in MA103, MA104, or MA150.
A grade of **AT LEAST B-** in MA100 is required for registration in MA105.)

**EXTRA HELP:** My Office: during regular office hours or by appointment
Math Study Lab: WS3810: 227-1612
All-Campus Tutorial Service: LRC 111H & HDG 3302.2: (227-2618)
Tape recording of class sessions is permitted; **study groups are recommended.**

**DISABILITY SERVICES:** If you have need for disability-related accommodations or services, please inform the Coordinator of Disability Services in the Disability Services Office by coming into the office at 2001 C. B. Hedgcock; calling 227-1700; or e-mailing disserv@nmu.edu. Reasonable and effective accommodations and services will be provided to students if requests are made **in a timely manner**, with appropriate documentation, in accordance with federal, state, and University guidelines.

| WEEK / starts | Monday | Tuesday | Wednesday | Thursday | Friday |
|---|---|---|---|---|---|
| 1 (Mon 1/14) | | | | | **Two 20 point quizzes** |
| 2 (Mon 1/21) | | | | | |
| 3 (Mon 1/28) | | | | | |
| 4 (Mon 2/4) | | | | | |
| 5 (Mon 2/11) | | | | | |
| 6 (Mon 2/18) | | | | | |
| 7 (Mon 2/25) | | | | | |
| SPRING BREAK 3/3 – 3/7 | | | | | |
| 8 (Mon 3/10) | | | | | |
| 9 (Mon 3/17) | | | | | |
| 10 (Mon 3/24) | | | | | **3/28 W drop deadline** |
| 11 (Mon 3/31) | | | | | |
| 12 (Mon 4/7) | | | | | |
| 13 (Mon 4/14) | | | | | |
| 14 (Mon 4/21) | | | | | |
| 15 (Mon 4/28) **FINAL EXAMS** | **Final Exam 12 – 2 pm** (Mon 4/28) | | | | |