Winter 2008 **MA100 INTERMEDIATE ALGEBRA** (10724) 3 p.m. MTWRF WS3801

Professor: (Ms.) Gwen Hetler
Office: New Science Facility 1308 Office Hours: 11-12, 2-3: MTWR
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Prerequisite: **AT LEAST** a C– in MA090 or satisfactory score on Math Placement Exam.
Text: *Understanding Intermediate Algebra:* Fifth Edition, Hirsch & Goodman.
Additional supplies: Graphingtechnology, simple graph paper, straight-edge
Notebook for class notes & homework: looseleaf recommended.
Pencil and eraser: **REQUIRED** for tests and quizzes
NMU e-mail account for receiving information sent to the entire class.

Attendance: Daily attendance is expected. You should enroll in and pay for this course only if you have the time to devote to class attendance every day and to completion of all assignments. You will not learn algebra by observation. We will NOT meet 5 days every week.

Assignments: **PLAN TO SPEND AN AVERAGE OF 2 HOURS ON EACH ASSIGNMENT**. If your schedule will not permit this much homework time, I recommend that you give serious consideration to withdrawing from the course.

Reading and problems will be assigned each day. In addition, you should take notes, including examples used, covering material presented in class. In doing homework, SHOW YOUR WORK for each problem assigned when possible. *Make corrections* as we discuss the problems.

Tests & Quizzes: There usually will be at least one 10-30 point quiz each week. Some will be announced, some not. **At least one question per quiz may be taken from your homework notebook. You may not use your textbook for these questions. In place of a standard quiz you may be asked to submit a completed homework assignment.** NO MAKE-UP QUIZZES WILL BE GIVEN. For a student with fewer than 5 unexcused absences, the lowest quiz score will be dropped if doing so would improve the student's average. There will be 5-6 tests, each worth 100 points. Tests will cover assigned reading, material presented in class, and concepts covered in homework. NO TEST SCORES WILL BE DROPPED. You must take tests and quizzes at their scheduled times. Most tests will be given on Friday with extra time allowed. No make-up is possible for any test unless you notify me **before** test time. A documented excuse may be requested in order to take a make-up test. **Only students who have taken all tests will be admitted to the final exam**. Thus, missing a test guarantees earning a failing course grade except in extremely unusual circumstances. The *comprehensive* final exam will be worth 200 points.

Grades: To pass this course you must take all tests. Your course grade will be based on your quiz, test, and final exam scores, bonus points, and attendance; accumulating more than 4 unexcused absences may result in a lowering of your final grade.

The approximate scale is: A: 90-100%; B: 80-89%; C: 70-79%; D: 60-69%; F: < 60%.
A grade of **AT LEAST C–** is required for registration in MA103, MA104, or MA150.
A grade of **AT LEAST B–** is required for registration in MA105.

Extra Help: My Office: during regular office hours or by appointment
Math Study Lab: WS3810: 227-1612
All-Campus Tutorial Service: LRC111H & HDG 3302.2: 227-2618
Tape recording of class sessions is permitted; **study groups are recommended**.

If you have need for disability-related accommodations or services, please inform the Coordinator of Disability Services at 2001 Hedgcock, telephone 227-1700 or e-mailing disserv@nmu.edu; reasonable and effective accommodations and services will be provided to students if requests are made in a timely manner, with appropriate documentation, in accordance with federal, state, and university guidelines.

week	Mon	Tues	Wed	Thur	Fri
1	1/14				**25 point quiz**
2	1/21				
3	1/28				
4	2/4				
5	2/11				
6	2/18				
7	2/25				
8	3/10				
9	3/17				**no math class**
10	3/24				**W drop deadline**
11	3/31				
12	4/7				
13	4/14				**no math class**
14	4/21				
Final Exams	4/28 MA090 12-2	4/29 MA100 2-4	4/30 MA090 12-2	5/1	5/2