Fall, 2006 MA 090 Beginning Algebra 7:00PM M-W, WS

Instructor: Retha Weiss
Office: West Science #203
Office Hours: 5:00-7:00PM Monday and Wednesday, by appointment

Prerequisite: At least a B- in OC080 or a satisfactory Placement Test Score

Required materials:
Text: *Beginning Algebra: Once and For All*, New Revision Kendall/ Hunt, Jamsen/Hetler
A scientific or graphing calculator; 2 loose leaf notebooks, one for class notes and one for homework assignments
A pencil and eraser.

Attendance: Attendance is required, checked daily. In case of an illness or other emergency that results in class absence, you are responsible for keeping up with assignments. Do not assume that I know you are ill. **Documentation will be required for all excused absences**. Use e-mail to notify me.

Assignments: Homework will be assigned daily and must be completed daily if you expect to make a reasonable grade in this course. Keep your homework is a loose leaf notebook separate from your notebook for class notes. Do not do your homework in the textbook. Quizzes may include homework problems which can be copied from your homework notebook.

Tests and Quizzes: Quizzes will be given every class meeting to help the student and teacher assess progress. In place of an in-class quiz, you may be asked to turn in a completed homework assignment. **Quizzes can not be made up**. Tests will be given at the end of each chapter, approximately every two weeks, and will cover material in the text, homework, and material discussed in class which may not be in the book. No test scores will be dropped. Make up tests are only possible if I am notified **in advance** of the class hour (7:00PM) and the excuse is documented. Grades on quizzes and tests are not curved.

Class Participation: If you want to succeed in this class you must do the work, attend the class, and participate in class discussions. I will know who is really trying and who is not and it can only affect your grade. If you are having trouble, you must ask for help and ask questions **in class.** Believe me, you will not be the only person with that question. **The only stupid question is the one you failed to ask and then missed in a problem on a quiz or test. If you are willing to make the effort to succeed in this class I will make every effort to help you.** The better grade you make in this class, the more prepared you will be for future math classes.

Approximate Grading Scale: A: 90-100%; B: 80-89%; C: 70-79%; D: 60-69%; F: <60%
Grades are based on the total number of points you accumulate from quizzes, tests, extra credit, the final exam, and attendance. Quizzes will have 10-30 points; tests 50-100 points. More than four unexcused absences may result in a lowering of your final grade. A grade of at least C- is required for registration in MA100.

Extra Help: My office: Monday and Wednesday, 5:00-7:00 PM by appointment.
Math Lab WS 3810: 227-1612
All Campus Tutoring: LCR 111H & HDG 3302.2: 227-2618

Disability Services: If you have a need for disability-related accommodations or services, please inform the Coordinator of Disability Services in the Disability Services Office by coming to the office at 2001 C.B. Hedgecock, or calling 227-1700; TTY 227-1543, or e-mailing disserv@nmu.edu.. Reasonable and effective accommodations and services will be provided to students if requests are made in a timely manner, with appropriate documentation, in accordance with federal, state, and university guidelines.

Final Commitment: You and I are in this class with the same objective—for you to learn the material and to receive a passing grade in the class. Math is a participatory sport. We must work together as a team. Your job on the team is to give all the assignments your very best effort and ask for help when you need it. My job is to insure that you have the materials and support to learn the concepts. Together, each of us taking our responsibilities seriously, you will pass and be prepared for future math classes.

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