Fall 2004 MA090 Beginning Algebra WS3803 1- 1: 50 MTWRF
WS3607 2- 2:50 MWRF
Text: *Beginning Algebra Once And For All by* Jamsen & Hetler **Instructor:** Jim Brogan
Office: 1009 NSF 227-2558 Office hours 12-12:50 or 3:00 -3:50 by appointment
Math Office phone: 227-2020 e- mail: jbrogan@nmu.edu
Prerequisite: At least a B- in MA 080 or satisfactory Placement Test Score!

You will need a scientific calculator (avoid Sharp calculators), a notebook for notes and homework, a protractor, and graph paper. **A pencil and eraser are *REQUIRED*** for **quizzes and tests. You do not need a graphing calculator!**

Attendance EVERY DAY is absolutely essential. The course is non-traditional, and self-teaching is likely to be difficult. In case of an illness or other emergency that results in class absence, you are responsible for keeping up with assignments. Do not assume that I know you are ill. Use e-mail or leave a message with the Math Office at 227-2020.

Assignments:
Homework will be assigned daily. Complete it daily to get full benefit from the course. I suggest you study your text with a highlighter and pencil handy. Highlight important ideas and note passages about which you have a question. **Keep your class notes and homework in a spiral or loose leaf notebook**, not written in the text. You will be assigned to a group to do exploration-type problems outside of class after the first test. Every student **must** participate in group work. A signature from each person in the group is required when the solution to the assignment is submitted. Each group project will be due as announced in class. Each member of a group earns the same grade. Each group project will count the same as a 10-point quiz. It is not possible to make-up a missed group project; however, you may be excused for good reason. A list of group work requirements will be provided after the first test

Tests & Quizzes:
Quizzes will be given often and will count 10 points each. Some quizzes will be announced; others will not. Quiz questions will model your homework. **You must take quizzes at the scheduled time. No make-up quizzes will be given, however, you may be excused for good reason.** I will drop your 6 lowest quiz scores when I calculate your final semester grade. Any unexcused quiz grade will count as a zero and are never dropped!

There will be a test after each completed chapter. Tests will cover reading, homework, and concepts discussed in class. **No test scores will be dropped**. You must take tests at their scheduled times. **No make-up is possible for any test unless you notify me before test time**. A documented excuse is necessary in order to take a make-up test. **Only students who have taken all chapter tests will be admitted to the final exam**. A ***comprehensive*** *final* exam will be given during exam week in December.

Approximate Grading Scale:
A: 90-100% of your possible points; B: 80-89% of your possible points; C: 70-79 % of your possible points; D: 60-69 % of your possible points; F: < 60 % of your possible points. Grades on quizzes and tests are not curved. The grade you earn is dependent on the total number of points you accumulate. Your final grade is weighted with the final exam counted as 15%.

To pass the course you must take all tests and the final exam unless you are exempted from the exam. In short, if you fail to take a test, you fail the course!!! Students with an average of at least 90% through Chapter 6 will be exempted from the final exam.

A grade of AT LEAST C- is required for registration in MA100.
Extra-help is available. Times and places will be announced

If you have a need for disability-related accommodations or services, please inform the Coordinator of Disability Services in the Disability Services Office at 2001 C.B . Hedgcock (227-1700) and TTY (227-1543). Reasonable and effective accommodations and services will be provided to students if requests are made in a timely manner, with appropriate documentation, in accordance with federal, state, and University guidelines.